T&F Tech Services

CAPABILITY STATEMENT

Procedures, maintenance systems and German-English technical translation for manufacturers and machinery service businesses

ABN 61 906 836 215 fritz@tftechservices.com tftechservices.com Melbourne, VIC | remote, Australia-wide

WHAT WE DO

We turn the know-how in your workshop into clear, usable documents: isolation procedures, work instructions, maintenance plans and job-card systems your team can follow and keep up to date. Written by a tradesperson with hands-on experience of the machines, not a desk writer.

SERVICES

- **Procedure and maintenance packs.** SOPs, work instructions, isolation (LOTO) and Take 5, preventive maintenance schedules
- **Service scheduling and job cards.** Job cards, service schedules and tracking workbooks for machinery service businesses
- **German-English technical translation.** Manuals, data sheets and procedures for machinery importers, in both directions
- **Simple web apps.** Phone-friendly guest guides, digital job cards and checklists, with no monthly software fees
- **Expert advice and contract support.** Industry calls, interim and project roles

BACKGROUND

- Qualified tradesman with a mechanical, technical and automation background from Germany
- Industry-wide experience: service and maintenance, manufacturing, rail, mining, packaging machinery, and offshore oil and gas
- Fluent English and German, including technical translation
- SAP maintenance, MS Project, AutoCAD and advanced Excel
- Safety: isolation and LOTO, Take 5, rail safety, dangerous goods, confined spaces

HOW WE WORK

- Fixed-price packages, scope agreed in writing before work starts
- Built from your equipment, manuals and photos; remote, with site visits on request
- Editable Word and Excel files you own once paid
- Your information kept confidential

SAMPLE: ISOLATION SHEET EXCERPT

Step	Action	Check
1	Tell operators and the supervisor that the machine is being isolated	Area informed
2	Stop the machine with the normal stop control	Machine at rest
3	Switch main isolator E-01 to OFF; fit personal lock and danger tag	Lock and tag on
4	Vent compressed air at valve P-01	Gauge reads 0 bar
5	Try to start from the local control	No movement

Illustrative excerpt written for this statement. Real sheets are built for each machine and checked on site by the client before use.

PACKAGES

Isolation and Take 5 Starter — **from $1,450**
Isolation (LOTO) procedure, machine isolation sheets and Take 5 card, set up for your site

Preventive Maintenance Plan — **from $1,950**
Maintenance schedule with task lists, intervals and records, set up as an editable workbook

Work Instruction Set — **from $1,750**
Step-by-step work instructions for operation, set-up or changeover tasks

Service Scheduling and Job-Card System — **from $4,800**
Job cards, service schedule and tracking workbook for a machinery service business

Document Upkeep Retainer — **from $600/month**
Monthly updates to keep procedures and schedules current

TRANSLATION

German to English technical translation	**$0.22/word**
English to German technical translation	**$0.24/word**
Minimum charge per job	**$150**

Prices in Australian dollars. Final scope and price are confirmed in a written quote.

WHO WE WORK WITH

- Small and mid-size manufacturers
- Machinery service and maintenance businesses
- Importers of European machinery
- Holiday-rental hosts and small businesses
- Consulting firms and expert networks

PORTFOLIO

Guest guide web apps

Phone guides for holiday rentals: open from a QR code, keep the door code and Wi-Fi behind a guest PIN, and collect reviews. Three demo styles: beach house, city apartment and country retreat.

Live demo (PIN 2026): tftechservices.com/demos/

CONTACT

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